

Certified Lay Minister

Mutual Ministry Plan

Between _____ (CLM)

And _____ (Congregation) _____ (Date)

1. Local Church Description and Mission: (Brief)
2. Members of the Mutual Ministry Team (MMT)
Briefly describe this key group's role, when they meet and function of each on the team.
 - a) CLM Name
 - i. *Name*
 - ii. *Responsibilities*
 - b) Equipping Clergy (CLM pastor or DS assigned)
 - i. *Name*
 - ii. *Responsibilities*
 - c) District Superintendent
 - i. *Name*
 - ii. *Responsibilities*
 - d) Congregation Members (name/ro(e))
 - i. *Name/role*
 - ii. *Name/role*
 - iii. *Name/role*
 - iv. *Name/role*
 - e) Others as agreed
 - i. *Name/role*
 - ii. *Name/role*
3. Expectations of Certified Lay Minister
 - a) Duties clarified (ie. Teaching, leading worship, prison ministry, community health—)
 - b) Amount of time (expectations of service week)y, monthly...)
 - c) Learning Plan (accomplishing certification studies, recertification, additional training for specialty.)
 - d) Time away (vacation, training...)
 - e) Renewal (any provision for retreats, worship...)
4. 4. Congregation's support of Certified Lay Ministry
 - a) a. Financial
 - i. *Compensation*
 - ii. *Reimbursed Expenses*
 - iii. *Benefits*
 - iv. *Continuing Education costs*
 - b) Development of CU,
 - i. *Supervision*
 - ii. *Support*
 - iii. *Accountability*

5. Review Plan - How the congregation and CLM will assess this ministry annually for effectiveness.
(When, How, Who involved, What will be assessed, Plan for improvement, celebration)
6. Provision for Covenant Re-consideration
7. Clear steps to release/change the ministry covenant as necessary. it should include process for amending the covenant so it stays accurate and valid. This section should clearly list process for Covenant amendments or dissolution.
8. Closing Statement
9. End with promise of mutual support and encouragement This is a covenant before God made between partners in ministry.

Approval section:

This Covenant is supported and approved by the dCOM and Conference Leadership on this _____ day of _____ of the year _____ of our Lord Jesus Christ , as witnessed by the signatures below.

District Board on Ordained Ministry

District Superintendent

West Ohio Conference Director of Connectional Ministries

Assignment

Certified Lay Minister is assigned to the following ministry: _____
